

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on December 17, 2015 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Mr. Jay Stalrit, Vice Chairman; Mr. Milo Zonka, Treasurer; Mr. Harry Carswell, Secretary; Ms. Patricia Patch; Dr. David Hosley; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. Wasim Niazi was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom asked for a motion. Mr. Zonka made a motion to approve the Agenda as presented. Dr. Hosley seconded. Mr. Sansom called the question. There were no objections. Motion Passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. November 19, 2015 – Regular Meeting****Item B – 2016 Board Meeting Schedule**

Mr. Sansom noted that he would like to make a correction to the minutes, stating that in the second paragraph on page three, it should say Mr. Zonka voted aye. Mr. Stalrit made a motion to approve the Consent Agenda as amended. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Old Business – None**New Business**

Item A – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Mr. Powell stated that Mr. Brian Pendleton from Airport Engineering Company had been in an accident, so Mrs. Pendleton was in attendance to present the invoice.

Mr. Sansom turned the floor over to Mrs. Pendleton.

Mrs. Pendleton presented Invoice Number 15095 in the amount of \$11,000 from Airport Engineering Company, which was for the Wildlife Hazard Management Plan at Space Coast Regional Airport. Mr. Powell gave a brief explanation to the Board. Discussion continued.

Ms. Patch made a motion to approve the invoice. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Information Section**CEO Report**

Mr. Powell gave a brief summary of the RSA Project at Merritt Island Airport and the Eastside Hangar Project at Space Coast Regional Airport. Mr. Powell stated that the RSA Project should be substantially completed by mid-February.

Mr. Powell stated that it had been a good year for the Airport Authority with all of the interest in companies relocating, and that everything was moving in a positive direction.

Mr. Stalrit asked Mr. Powell what the status of the East Apron Project at Space Coast Regional Airport was. Mr. Powell stated that Staff was waiting on a settlement agreement, but the Airport Authority was still owed reimbursement monies from FDOT. Mr. Powell briefly explained why the project was still open and how the process worked. Discussion continued.

Mr. Stalrit asked if Precision Exotics had located at Space Coast Regional Airport yet. Mr. Powell stated that they had just arrived the previous day and were setting up operations.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles reported that the two pending ethics complaints on Mr. Powell and Ms. Patch regarding the Arthur Dunn hangar building, came back in on December 11th

and the findings stated that there was no probable cause for any violation.
Discussion continued.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that the reports had been provided and was happy to answer any questions.

Mr. Powell stated that Staff had to create a new project to demolish an old hangar on the East Side of Space Coast Regional Airport that was being replaced by the new hangar currently being built.

Mr. Powell also stated that everything was in place for the Infrastructure and Safety Project at Merritt Island Airport. Mr. Powell gave a brief overview of what that project would entail. Mr. Powell stated that Mr. Mark Grainger of Florida Biplanes may also be interested in building his own facility at Merritt Island Airport.
Discussion continued.

Administration & Project Reports

Mr. Powell stated that there was not a lot of activity this past month.

Authority Members Report

Dr. Hosley asked Mr. Powell about Precision Exotics set up at Space Coast Regional Airport. Mr. Powell stated they were setting up and the other tenants had been informed of their presence on the airport.

Dr. Hosley asked about Florida Biplanes. Mr. Powell stated that they were doing well and that they may build a new facility at Merritt Island Airport. Discussion continued.

Mr. Sansom discussed redistricting.

Mr. Powell asked if the Board was interested in taking another look at the Airport Authority policies, since they were last updated in 2002, noting that some things had changed. Mr. Zonka asked if the policies could be emailed to the Board. Mr. Powell stated that he would comply and that the item could be brought back to the Board for discussion at a later date.

Public & Tenants Report

Mr. Don White, EAA at Merritt Island Airport, stated that the Toys for Tots event went very well. Mr. White stated that 1,000 toys and two bikes were donated. Mr.

White also stated that December 12th would be the Toys for Tots event at Merritt Island Airport. Mr. Powell asked Mr. White if Mr. Tony Yacono, previous EAA president, was coming back. Mr. White stated that Mr. Yacono now had a residence here. Mr. White stated that the next Young Eagles event would be held on March 19th.

Adjournment

Mr. Sansom adjourned the meeting at 8:53 a.m.

JERRY SANSOM, CHAIRMAN

HARRY CARSWELL, SECRETARY